

LWIS – CiS IB ADMISSION POLICY

LWIS-CiS believes that every child has the right to learn regardless of religious background, nationality, color, academic standard or culture. It caters to talented, average, and academically challenged students, respecting and appreciating the individuality of each child. It admits students from various nationalities and backgrounds on condition that they fit into the IB mission and the IB learner's profile provided for their age or if the school is able to accommodate their needs in accordance with the IB inclusion policy.

PROCEDURE

- Parents / guardians and students are interviewed to inquire and/or discuss student's academic, social, and behavioral background.
- Parents / guardians and students are introduced to the IB school programme from all its aspects: mission, learner's profiles, subject- groups, and core elements.
- Parents / guardians and students are introduced to the requirements for the IB certificate and diploma award, DP core requirements, honesty policy, university recognition of the IB, candidate registration process and fees.
- Students are expected to be age appropriate to the IB two-year programme (16 -19 years).
- Parents / guardians are informed that students in need of inclusive assessment arrangements are only IB authorized upon request via the DP Coordinator.
- Parents / guardians need to fill a pre-registration form.
- A placement test for new students who are holders of non-Lebanese nationality is assigned in math, English and science (one or two subjects) based on whether a student is heading towards science or humanities majors. A student coming from a Lebanese System is assigned a placement test in math, English, science and Arabic. IB candidates who, upon assessment, show gaps/weaknesses in linguistic and/or mathematical skills needed for the IBDP programme will be asked to join English and/or math support classes or attend summer school prior to joining the class. The recommended support classes aim at maximizing the learner's academic abilities to engage successfully in the IBDP programme.
- Parents / guardians are expected to submit a cognitive assessment for their child identified to have mild learning difficulties along with grades from previous school(s). A meeting with the counselor or the ISD Head is assigned. The feedback will determine whether the student's case is mild and his/her needs can be catered for in the IB programme.
- The results of the interview and the academic placement test are evaluated and references and previous grades are checked by the Principal, Vice Principal, and IB Coordinator. A decision on admission is taken based on all the above.
- Potential candidates for the IBDP programme will be invited with their parents to visit the DP Coordinator where the subject groups selection will be explained in details together with the timeline of the two-year IB Diploma Programme and the IB Diploma Award requirements.
- Parents / guardians and students will be made aware of the promotion policy from year 1 to year 2. One should be passing all courses with a minimum of 12 points or more in HL subjects and a minimum of 9 points or more in SL subjects and a total of 24 points in order to be promoted. Students who have a cumulative total between 21 and 23 points will attend summer school. Students with a cumulative total below 21 points will either repeat Year-1 or switch/out of the DP programme on condition that he/she has no academic misconduct record.

- Parents / guardians are informed of the admission decision, recommendations, and conditions.
- Parents / guardians are asked to complete a full application with all documents and records in order for the student to be officially registered.
- Students enrolled at LWIS-CiS as Grade 10 pre-IB will be admitted according to their performance in Grade 9 and the recommendations given by departments as well as the middle school head of section. The promotion decision, of such students to IBDP Y1, will be based on their performance in Grade 10 and their profile to be an IB candidate. Hereby, the promotion decision will be taken in a committee consisting of the principal, vice principal, HoS and the IBDP coordinator. The admission to the IB is subject to parents' approval.
- During Grade 9, IBDP coordinator introduces the IBDP programme to the grade 9 students and parents.
- During Grade 10, students are given detailed introduction to the IBDP programme, through workshops by the IBDP Y1 and Y2 students; Also individual meeting between the IBDPC and parents of candidates.
- As per the requirements of the Lebanese Ministry of Education, a Lebanese Program student is allowed to join the IB programme on condition that he/she successfully passes the Brevet official exam and takes Geography, history and civics courses from the Lebanese curriculum in parallel with his/her IB group subjects and core elements.

LWIS-CiS provides a brochure that includes the IB mission, IB learner profile and IB programme of the school along with the fee structure and IB school calendar.

Review of the Admission Policy

The admission policy will be reviewed every year by the principal, vice principal and the DP Coordinator and all stakeholders will be informed of changes, if any.

Revised: June, 2023